Notice of dispute

Pursuant to section 40 of the *Franchising Code of Conduct*

Addressee Name

Addressee Business

Addressee Address line 1

Addressee Address line 2

Dear

**Notice of dispute**

In accordance with section 40 of the Competition and Consumer (Industry Codes—Franchising) Regulation 2014, I am writing to provide notice of dispute.

1. Provide detail of the nature of the dispute,
2. Confirm what outcome you want, and
3. Advise what action you think will resolve the dispute.

Date:

|  |
| --- |
| Signed by [Name]  Title |

*Note:*

Following this notice, parties should then try to agree about how to resolve the dispute. If the parties cannot agree how to resolve the dispute within 3 weeks, either party may refer the matter to a mediator for mediation under a franchise agreement; the Franchising Code of Conduct. If the parties cannot agree on who should be the mediator, either party may ask the mediation adviser to appoint a mediator.